

Ocean Springs Planning Department
PO Box 1800
Ocean Springs, MS 39564
228-875-6712 (Phone) 228-872-5427 (fax)

Office Use Date Received _____ Received by _____

**APPLICATION FOR A LICENSE TO ENCROACH
CITY RIGHT OF WAY OR EASEMENT**

Application Date: _____

Address of Lot(s): _____
Parcel ID(s): _____

Applicant Information

1. Applicant: _____ Phone _____
Address _____ Email _____
2. Property Owner: _____ Phone _____
Address _____ Email _____

To the Mayor and Board of Aldermen of the City of Ocean Springs:

The undersigned hereby makes application for a License to Encroach the above public right of way (R.O.W.)/Easement particularly described in Exhibit No. 1, attached.

In support of this application, the undersigned represents and warrants the following:

1. The undersigned will hold the City of Ocean Springs harmless, and indemnify it against all suits, costs, expenses, and damages that may arise or grow out of such License to Encroach.
2. EXHIBIT No. 1: Attached, marked Exhibit No. 1, are two copies of the metes and bounds description of that portion of the public R.O.W./easement sought to be encroached upon, prepared by a Surveyor.
3. EXHIBIT No. 2: Attached, marked Exhibit No. 2, are two copies of a plat or detailed sketch of the public R.O.W./easement sought to be encroached upon and the surrounding areas to the nearest streets in all directions, showing the abutting lots and block, and the subdivision in which the above described public utility easement is situated together with the record owners of such lots.
4. EXHIBIT No. 3: Attached, if applicable, marked Exhibit No. 3, is the consent of all public utilities known to be situated affected by the License to Encroach.
5. EXHIBIT No. 4: Attached, marked Exhibit No. 4, is the consent of the City of Ocean Springs staff to the License to Encroach.
6. A License to Encroach the public R.O.W./easement should be granted because:



7. Such public easement has been used, is being used, or is requested to be used as follows:

All of the information contained in this application is true and correct to the best of my knowledge and belief.

Applicant's Signature: _____ Date: _____

Applicant's Name: _____

STATE OF MISSISSIPPI
COUNTY OF JACKSON

Subscribed and sworn to before me, a Notary Public, this ____ day of _____, 20____ by

_____.

Notary Public for the State of Mississippi

Application for License to Encroach R.O.W/Easement

Located: _____

EXHIBIT No. 3 *(use when applicable)*

The undersigned public utilities companies, using that portion of the public utility easement sought to be encroached upon in the Application for License to Encroach above referred to, do hereby consent to the encroachment of the described portion thereof.

Utility Company Name: _____

Utility Designee Name: _____

Signature: _____ Date: _____

Utility Company Name: _____

Utility Designee Name: _____

Signature: _____ Date: _____

Utility Company Name: _____

Utility Designee Name: _____

Signature: _____ Date: _____

Utility Company Name: _____

Utility Designee Name: _____

Signature: _____ Date: _____

