

OCEAN SPRINGS POLICE RESERVE PROGRAM APPLICATION



Acknowledgment and Acceptance of Terms

Thank you for your interest in serving in the Ocean Springs Police Reserve program. Read the following carefully, ask any questions you may have, then sign to acknowledge and accept these terms and conditions for our Police Reserve Program. NOTE: This is only an Application. Your approval and acceptance into the Ocean Springs Police Reserve Program is not implied, promised, or guaranteed.

The Ocean Springs Police Reserve Program is a volunteer organization, and, as a member, you will not receive any financial benefits or other reimbursement. Reserve Officers are expected to provide a MINIMUM of 20 hours each month as a volunteer. These hours consist of duties at events such as (but not limited to) Cruisin' the Coast, Peter Anderson Festival, parades, Mardi Gras, and Ocean Springs School District functions including athletic events. Your supervisor will advise you of upcoming events and assignments at regularly-scheduled Police Reserve meetings, and/or by posted notices in the Police Department, and/or via e-mail. In addition to these recurring events, you may be contacted to assist in emergency situations including hurricanes, civil disturbances, gas leaks, fires, floods, etc.

Within two years of being sworn in as a Reserve Officer, you must enter the Reserve Law Enforcement Academy and successfully complete the curriculum. (If you are a current State Certified Law Enforcement Officer, then you already meet this requirement.) These Academy classes last approximately 16 weeks and require some evening and weekend attendance. If you fail to enter the Academy within 2 years, then you will be removed from the Reserve Program until you are able to enter the Academy. If you fail to graduate from the Academy, then your Reserve Program membership will be terminated. Completion of the Academy obligates you to a minimum of one year of post-Academy service to the Ocean Springs Police Reserve, in order that we may recover some of the cost of your Academy attendance. Additional training within the Ocean Springs Police Department (OSPD) will be ongoing throughout your service.

Ocean Springs Police Reserve membership may be terminated by the OSPD at any time as deemed appropriate.

Membership in the Ocean Springs Police Reserve Program requires a tremendous personal commitment of your time and energy. You should give this serious reflection and discussion with your immediate family.

If you are offered and accept this volunteer position with the Ocean Springs Police Reserves, then you are required to abide by the rules and regulations of the City of Ocean Springs and Ocean Springs Police Department. This includes but is not limited to post-offer, post-accident, reasonable suspicion, and random drug/alcohol testing.

I acknowledge and accept the terms and conditions as listed above. I certify that the answers given by me in this Application and any attachments are true and complete to the best of my knowledge and belief. I understand that any misstatement or omission of fact in this Application or in any other document may result in rejection of this Application, disqualification from future consideration, and/or immediate termination, regardless of the time elapsed before discovery of the misstatement or omission. I understand that all answers and information are subject to investigation and verification. I acknowledge that I have read and understand these statements.

Signature of Applicant	Printed Name of Applicant	Date of Signature
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Applications are welcome from qualified candidates without regard to race, color, sex, age, disability status, marital status, national origin, ancestry, political affiliation or beliefs, religious affiliation or beliefs, or any other legally protected status.

Instructions

- This Application is ONLY for those interested in becoming a volunteer Police Reserve Officer with the Ocean Springs Police Department. Employment as an Ocean Springs Police Department full-time or part-time Police Officer requires completion of the full City of Ocean Springs Employment Application.
- Read carefully and follow all instructions. Failure to follow instructions may result in disqualification.
- PRINT all information neatly and legibly using black or dark blue ink, or type.
- Completion of this Application is required, even if you include your resume.
- Submit your Application(s) directly to the Ocean Springs Police Department at 3810 Bienville Blvd, Ocean Springs, MS 39564.

Last Name		First Name		Middle Initial
Cell Phone	Other Phone	Email Address		
Mailing Address, including Apt or Lot # if Applicable		City	State	Zip
Physical Address, if Different from Mailing Address		City	State	Zip
Previous Address, if Less than Two Years at Current Address		City	State	Zip

Are you at least 21 years old? Yes No

Are you a citizen of the United States? Yes No

Are you legally eligible to work in the United States? Yes No

Can you provide evidence, if hired, of your work eligibility? Yes No

Do you have a valid driver's license? Yes No

If Yes, License Number	State	Exp Date	Class/Endorsements (Reg, CDL)
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Have you ever been convicted of a crime or pleaded 'no contest' to a crime? Yes No

NOTE: A conviction does not necessarily disqualify one for employment.

If Yes, What Charge(s)?	Year	City & State	Status/Result
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Felony Misdemeanor (including DUI or DWI, but not including minor traffic violations)

Authorization for Inquiry and Release of Information

I hereby authorize the Ocean Springs Police Department (OSPD) to research and make inquiry of my history and records including financial, academic, military, employment, judicial, criminal, driving record, personal references, and/or online social networking pages. I further authorize the release of all such information to the OSPD, and I agree that such organizations, persons, and others shall not be held liable for such information or damages that may result from furnishing the information requested. I understand my rights under the Privacy Act of 1974, with regard to access and disclosure of records, and I waive these rights with the understanding that information furnished will be used by the OSPD for the application and employment process.

This Authorization will be valid whether as an original, a photocopy, or a fax copy, and remains valid for one year after I sign. Upon request, a copy of this signed Authorization may be furnished to the school, present or former employer, present or former landlord, criminal justice agency, or other persons and organizations asked to provide information.

Have You Ever Worked or Attended School Under Any Other Name? Yes No

If Yes, What Name(s)

Signature of Applicant	Date of Signature
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Employment History

Start with current or most recent job and list all employment (including FT, PT, temporary, and any periods of unemployment) for the last 10 years, at a minimum. Do not leave any blanks.

May we contact your current or most recent employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer/Company Name	Month & Year Started	Month & Year Ended	Reason for Leaving
Type of Business	Location of Business (City & State)		Salary/Pay Rate <input type="checkbox"/> Per Hour \$ <input type="checkbox"/> Per Year
Your Job/Position Title	Supervisor Name		Supervisor Phone Number

Employer/Company Name	Month & Year Started	Month & Year Ended	Reason for Leaving
Type of Business	Location of Business (City & State)		Salary/Pay Rate <input type="checkbox"/> Per Hour \$ <input type="checkbox"/> Per Year
Your Job/Position Title	Supervisor Name		Supervisor Phone Number

Have you ever been employed by the City of Ocean Springs? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, Department		Year Started	Year Ended

Education and Training

List your high school, GED, and formal education beyond high school. Print and attach extra page if needed.

Name of High School	City & State	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No GED Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Name of University or College	City & State	Degree Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No Currently Attend? <input type="checkbox"/> Yes <input type="checkbox"/> No
Major or Emphasis	GPA	<u>Only If Completed</u> , Degree Type (AS, BBA, MS, etc)

List any additional training, licenses, and/or skills that you feel are relevant to the job for which you are applying.

References

Do NOT list anyone related to you. Do NOT list any elected official of the City of Ocean Springs. List three persons you have known for at least one year. Provide current contact information.

Name	Phone Number	City & State	# of Years Known
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Return completed Application Packet to Ocean Springs Police Department along with required documents.