

SPECIAL CALL MEETING JANUARY 31, 2022

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Special Call meeting at City Hall in the City of Ocean Springs at 4:00 p.m. on January 31, 2022. Mayor Holloway presiding, Aldermen Burgess, Authement, Wade, Cox, Blackman, and Impey were present. Alderman Papania joined the meeting by teleconference according to Section 25-41-5 of the Mississippi Code. Let the minutes reflect that there is a speaker in the meeting room that all those present can hear Alderman Papania. Also present were City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Project Manager Sarah Harris, Police Captain Shane Tiner, and Executive Assistant to the Mayor & Board Ravin Nettles.

The Mayor called the meeting to order.

The Special Call Meeting is for the purpose of all matters pertaining to:

- a) A work session to discuss Engineering and City Engineering Contracts

A motion was made by Alderman Blackman and seconded by Alderman Cox to accept the agenda. The motion carried with a roll call vote as follows:

Alderman Cox	Aye
Alderman Burgess	Aye
Alderman Authement	Aye
Alderman Wade	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

The Planning & Grants Administrator said many grants and projects require a cost estimate prepared and stamped by a professional engineer. She said general engineering services used by the Planning Department are mostly from external applications like subdivision plan review, major commercial, and multi-family design review which require a professional engineer. She said each special funding source has its requirements on how much a professional engineer must do on the project. She added over the last 15 months, only 10% of engineering expenses through Planning & Grants have been general services through BMA that are primarily comprised of external applications and grant application requirements. The remaining 90% have been reimbursable grant-funded projects by various firms. This calculation does not include any general engineering services for Overstreet & Associates that were not part of a reimbursable project. She said projects that do not have to be stamped by a certified engineer can now be completed in whole or in part by the Project Manager at her discretion.

The Project Manager recommended an as-needed contract based on City projects. She said currently there is a waste since both engineering firms are attending plan reviews but only one is needed.

The Public Works Director said the department uses engineering services every day and doesn't think the Project Manager alone will be able to keep up with the workload.

Alderman Authement pointed out that even though engineering costs have risen, City engineering projects have increased. He said only the Mayor or the Project Manager should have the authority to contact engineering firms for projects.

The City Clerk reminded all with grant-funded projects most of the engineering expenses will be reimbursed to the City. She said some of the projects go from one budget year to the next before reimbursement. She said most Public Works projects are not reimbursed but they are funded through the Enterprise Fund or the General Fund.

The Planning & Grants Administrator recommended an Engineering Contract for administrative services and other special projects would be assigned using the engineering company qualifications pool.

Alderman Cox requested the current contracts be extended 6 months to determine how the Project Manager will change engineering use.

The City Attorney said he would rewrite the engineering contracts for 6 months and have a month-to-month clause after expiration. He said he would add to the contracts that only the Mayor or the Project Manager are authorized to contact the engineering groups for work, if not approved by them the City would not pay for services. He said he would research if the City could pay for professional services without a contract. He added the current engineering firms are out of contract and that will need to be corrected.

Alderman Burgess supported the contracts being extended 6 months to monitor changes.

Alderman Papania suggested the current agreements be canceled and rewritten to read that the Mayor and Project Manager will supervise all engineering services and approve.

A motion was made by Alderman Cox and seconded by Alderman Wade to adjourn the meeting. The motion carried with a roll call vote as follows:

Alderman Cox	Aye
Alderman Burgess	Aye
Alderman Authement	Aye
Alderman Wade	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Aye

The meeting ended at 4:49 p.m.

Mayor [Signature] Date 2/15/22 City Clerk [Signature] Date 2/15/2022

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Kenny Holloway
Mayor
228.875.6722

Bobby Cox
Alderman at Large

Jennifer Burgess
Alderman Ward 1

Rickey Authement
Alderman Ward 2

Kevin Wade
Alderman Ward 3

Ken Papania
Alderman Ward 4

Robert Blackman
Alderman Ward 5

Michael (Mike) Impey, II
Alderman Ward 6

City Hall
228.875.4236

Police Department
228.875.2211

Fire Department
228.875.4063

Public Works
228.875.3955

Water Department
228.875.4176

Community Development
and Planning
228.875.4415

Building Department
228.875.6712

Human Resources
and Risk Management
228.872.3338

Parks and Recreation
228.875.8665



**CITY OF OCEAN SPRINGS
COUNTY OF JACKSON
STATE OF MISSISSIPPI**

Call for a Special Meeting of the Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi.

From: Mayor Holloway

To: Aldermen Cox, Burgess, Authement, Wade, Papania, Blackman, & Impey

You are hereby notified that a Special Call Worksession Meeting is called to meet at **City Hall** (1018 Porter Ave.) at **4:00 p.m., Monday, January 31, 2022.**

THE OBJECT OF THE MEETING IS AS FOLLOWS:

A Worksession to address any and all matters pertaining to:

- a) Engineering and City Engineering Contracts


Kenny Holloway, Mayor

ATTEST:


Patty Gaston, City Clerk