

## **RECESS MEETING OF JULY 20, 2021**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on July 20, 2021. The Mayor presiding, Aldermen Burgess, Authement, Wade, Cox, Papania, Blackman, and Impey were present. Also present were the City Attorney Robert Wilkinson, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Fire Chief Derek McCoy, Police Chief Mark Dunston, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Parks & Recreation Director Stephen Glorioso, and Executive Assistant to the Mayor & Board Meggan Switzer.

The Mayor called the meeting to order.

Father Mike Snyder gave the invocation and Alderman Wade led the Pledge of Allegiance.

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to accept the agenda and addendum removing item 6-b MOU for 1515 Government Street.

### **PRESENTATION**

Kim Marmalich and Deborah Aiken from Alexander, Van Loon, Sloan, Levens, Farve, PLLC (AVL) discussed the completed City's audit. They said the audit is historical and not current, ending September 30, 2020. They offered a workshop for the new administration to review the audit process. They said there were no difficulties in completing the audit and no issues of non-compliance. A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to accept the FY 2019-2020 audit from AVL.

The Police Chief introduced Sandy Turnage from Fusus One. He presented a subscription service for real-time crime analytics (Exhibit 3-b). He said the service allows the set-up of a real-time crime center to assist the Police Department. He said it is a cloud-based service that costs \$25,000/year plus the cost of the boxes used. He said two different boxes are offered; one that could integrate 6 cameras for \$200, or one for \$600 that could work with up to 25 cameras.

### **AGENDA PUBLIC COMMENT**

None.

**EXHIBIT # A-3a**

## **OLD BUSINESS**

The owner of 420 Martin Avenue addressed the Board regarding a water leak that occurred (Exhibit 5-a). A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to adjust the water/sewer account at 420 Martin Avenue; with the finding that the customer did not receive the benefit of the utility and the excess usage was due to unforeseen circumstances.

## **NEW BUSINESS**

John Lockard with Lockard & Williams Insurance discussed the City's preliminary health insurance renewal. He said currently the City is looking at a 5.8% to 7% increase. He said he would have new options in two weeks and a discussion will need to be made before open enrollment at the end of August.

The Executive Assistant to the Mayor & Board explained the need and benefits of subscribing to the Code Red Emergency Alert System (Exhibit 6-c). She said there are two options of how the community could get the alerts, and opt-out or opt-in for messages. The City Clerk expressed concern that the elderly would not opt-in and said the opt-out is a better choice. The Aldermen said they would like to try the opt-in option. The Executive Assistant to the Mayor & Board said there were three different price point plans and another quote was received that was more than double the cost. A motion was made by Alderman Blackman, seconded by Alderman Burgess, and unanimously carried to authorize the contract with Code Red Emergency Alert System for the \$6,911 option and utilizing the opt-in option for the first 90 days.

Alderman Blackman requested the school zones at Magnolia Park Elementary School and Ocean Springs Middle School be extended. A motion was made by Alderman Blackman, seconded by Alderman Impey, and unanimously carried to authorize the City Attorney to draft an ordinance to adjust the school zone at Magnolia Park Elementary School on Government Street to the east of Magnolia Bayou Subdivision.

A motion was made by Alderman Blackman, seconded by Alderman Burgess, and unanimously carried to authorize the City Attorney to draft an ordinance to adjust the school zone at Ocean Springs Middle School past the Canebrake Subdivision entrance.

## **CONSENT AGENDA**

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to approve the Consent Agenda, except item 7-i pulled by Alderman Cox.

- a) Approve to waive the \$600.00 rental fee for the Civic Center for the American Red Cross to host a community blood drive Tuesday, July 27, 2021 (Exhibit 7-a)
- b) Approve Run/Walk permit application for Make a Wish 5K run; Saturday, July 31, 2021; at 8:00 am; beach & bridge run; no cost to the City, the applicant pays associated event cost (Exhibit 7-b)
- c) Approve Special Event permit application for Northwood Church Park Party & Park Serve Project; Saturday, August 14, 2021; from 7:00 am until 3:00 pm; at Little Children's Park; no cost to the City, the applicant pays associated event cost (Exhibit 7-c)
- d) Approve to waive \$75.00 special event permit fee for Northwood Church to host a free community-wide event and make improvements & upgrades to the Little Children's Park on Saturday, August 14, 2021 (Exhibit 7-d)
- e) Approve to waive the \$600.00 rental fee for the Civic Center for the Veterans of Foreign Wars to host a community food drive to support Veterans; Saturday, August 28, 2021 (Exhibit 7-e)
- f) Approve Run/Walk permit application for Cure SMA: Walk n Roll; Saturday, August 28, 2021; at 8:00 am; beach & bridge run; no cost to the City, the applicant pays associated event cost (Exhibit 7-f)
- g) Approve Run/Walk permit application for Artwalk 2021; Saturday, September 4, 2021; from 7:00 am until 5:00 pm; Throughout Downtown beginning at Cornerstone Group parking lot; no cost to the City, the applicant pays associated event cost (Exhibit 7-g)
- h) Approve Run/Walk permit application for Tunnel to Towers Biloxi 5K; Saturday, September 11, 2021; from 8:00 am until 7:00 pm; Ocean Springs Harbor to Margaritaville Biloxi; no cost to the City, the applicant pays associated event cost (Exhibit 7-h)
- i) Approve Run/Walk permit application for 2021 Witches Ride of Ocean Springs; Saturday, October 30, 2021; from 5:00 pm until 6:30 pm; from Dewey Police Substation to the Mary C.; no cost to the City, the applicant pays associated event cost (Exhibit 7-i)
- j) Approve Run/Walk permit application for 7th Annual Casino Bridge 10K & 5K Charity Run; Saturday, January 29, 2022; from 7:30 am until 9:30 am; bridge, Front Beach, Washington Avenue, Calhoun Street, Porter Avenue, and back to bridge; no cost to the City, the applicant pays associated event cost (Exhibit 7-j)
- k) Approve Run/Walk permit application for 2nd Annual Harley Half Marathon; Sunday, January 30, 2022; from 7:30 am until 12:00 pm; bridge; no cost to the City, the applicant pays associated event cost (Exhibit 7-k)
- l) Ratify a \$35,273.17 check to AGJ Systems & Networks for Cisco warranty renewal 3-year coverage (Exhibit 7-l)
- m) Approve Minutes: Regular Meeting July 6, 2021 (Exhibit 7-m)
- n) Accept monthly OSPD Report for June 2021 (Exhibit 7-n)
- o) Accept monthly Fire Department Report for June 2021 (Exhibit 7-o)
- p) Human Resources Action items (Exhibit 7-p):

- a. Authorize the transfer of Dispatcher Jesse Breland to Part-Time Dispatcher, \$13.00 hourly rate; effective July 24, 2021
- b. Accept the resignation of Firefighter Brian Kozlowski, effective July 20, 2021; authorize to begin the process of filling the vacant position
- c. Authorize employment of Michael Bua, Probationary Firefighter, \$11.19 hourly rate; effective July 25, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
- d. Accept the resignation of Parks Maintenance Worker Zachary Zirlott, effective July 23, 2021; authorize to begin the process of filling the vacant position
- e. Authorize the transfer of Public Works Tractor Operator I Jason Calcote, to Parks Maintenance Laborer A/Bus Driver, effective July 24, 2021; six-month probationary status, authorize to begin the process of filling the vacant position

- q) Approve the final plat of Phase 2 of the Rosetti Park East Subdivision PID #60119116.000; PC recommends approval (Exhibit 7-q)
- r) Approve gravel parking area at 1108 Calhoun Avenue PID #60137348.000; PC recommends approval (Exhibit 7-r)
- s) Approve the Certificate of Appropriateness at 501 Rayburn Avenue PID #60137584.000 for construction of a two-story, 700 sq. ft. accessory dwelling unit; HPC recommends approval (Exhibit 7-s)
- t) Approve the Certificate of Appropriateness at 409 Ruskin Avenue PID #61425009.000 for construction of walls and roofing over existing concrete slab; HPC recommends approval (Exhibit 7-t)
- u) Approve the request for a variance to allow the dwelling to encroach minimum front and side yard setbacks at 813 General Pershing Avenue PID #60119394.000; ZAB recommends approval (Exhibit 7-u)
- v) Authorize to award Graham Construction, Inc. for the Fort Bayou Drainage and Water Improvement Project R-109-282-08-KCR (Exhibit 7-v)
- w) Adopt Resolution requesting the Department of Finance and Administration to adopt a resolution to declare the necessity for issuance of State General Obligation Bonds – 2021 City of Ocean Springs Water and Sewer Systems Improvements Fund \$1,000,000.00 (Exhibit 7-w)
- x) Authorize the Mayor to execute the acceptance of terms of the American Rescue Plan Act (Exhibit 7-x)
- y) Authorize to complete and submit GOMESA applications for Ocean Springs Sewer Rehabilitation Projects, Watershed Management Plan Projects, and the Revised Front Beach Public Access Stormwater Mitigation Project (Exhibit 7-y)
- z) Accept the Building Department June 2021 Permit Report (Exhibit 7-z)
- aa) Approve the Tree Department recommendations – Tree Applications through July 14, 2021 (Exhibit 7-aa)
- bb) Approve Code Enforcement Report through July 15, 2021 (Exhibit 7-bb)

- cc) Accept \$600.00 donation from Dr. Coleman for general use at the Mary C. and \$100 donation from Malindo Durastani in honor of his wife Beverly for general use at the Mary C. (Exhibit 7-cc)
- dd) Authorize the Mayor to execute Individual Service Contract with Douglas Hague for the Halstead Tennis Courts (Exhibit 7-dd)
- A-2a) Accept July 16, 2021 Human Resources Committee Meeting Minutes (Exhibit A-2a)
- A-2b) Authorize employment of Derick McGill, Police Officer, Step 1, \$18.00 hourly rate; effective on or about July 21, 2021; one-year probationary status, pending successful completion of all pre-employment requirements (Exhibit A-2b)
- A-2c) Authorize the Mayor to execute an agreement with George T. Fore & Associates in the amount of \$20,000.000 – MDAH Certified Local Government Grant Program Award – Mary C. O’Keefe Cultural Center Condition Report (Exhibit A-2c)

The Special Events Coordinator said the Witches Ride organizers would like to add golf carts to their event but are having issues with the event insurance (Exhibit 7-i). The City Attorney said he would need to review the waivers that would be needed to have golf carts in the special event.

## **DEPARTMENT REPORTS**

### CITY CLERK:

A motion was made by Alderman Impey, seconded by Alderman Blackman and unanimously carried to approve the Docket of Claims; the Board finds that all expenses are lawful and appropriate (Exhibit 8-a).

The City Clerk said only one budget amendment is allowed this fiscal year. She said she removed the loan from the budget to wait until the next fiscal year. A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to approve the budget amendments as presented by the City Clerk (Exhibit A-3a).

### Grants Administration:

A motion was made by Alderman Blackman, seconded by Alderman Cox and unanimously carried to adopt a Resolution to authorize the application submission for projects eligible for money from the Gulf Coast Restoration Fund – Downtown Wireless Mesh and Wayfinding Signage Implementation (Exhibit A-3b).

## **GENERAL PUBLIC COMMENT**

None.

## **ALDERMAN’S FORUM**

Alderman Burgess requested the vicious animal ordinance amendment be ready to discuss at the next meeting. She requested a stop sign on Nottingham Road and Cornwall Drive based on the speed study and requested an Ordinance be drafted by the City Attorney.

Alderman Authement asked the Public Works Director when someone will be trained to run the sidearm equipment. He replied he is training now and will be fully trained in a couple of weeks. Alderman Authement said the monument at the corner of Washington Avenue and Highway 90 needs to be cleaned, painted and rotten wood replaced. The City Clerk said a work order needs to be completed for it. He asked the Parks Director about the Coke machine at the tennis courts and requested a schedule be set up for servicing the machine.

Alderman Cox said C-Spire needs to come back and repair damages done to Holcolmb Boulevard near Oak Park. He asked what the plan is to catch up on grass cutting due to all of the rain. He suggested temporary help be hired to catch up. The Public Works Director said he would look into it.

## **EXECUTIVE SESSION**

None.

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to adjourn the meeting until 6:00 p.m. on August 3, 2021.

Meeting ended at 7:53 p.m.

Betty Maiston  
City Clerk

Date

  
Mayor

Date



**RECESS MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN • CITY OF OCEAN SPRINGS**  
**Tuesday, July 20, 2021 – 6:00 p.m. at City Hall**

- 1. CALL TO ORDER**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 3. PRESENTATION**
  - a) Fiscal Year 2019-2020 Audit by AVL
  - b) Fusus One – Real time crime analytics (Exhibit 3-b)
- 4. AGENDA PUBLIC COMMENT \*\*\*** *The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. Please identify yourself and the agenda item.*
- 5. OLD BUSINESS**
  - a) Discuss water/sewer adjustment for 420 Martin Ave (Exhibit 5-a)
- 6. NEW BUSINESS**
  - a) Health Insurance Renewal – John Lockard
  - b) Discuss MOU for a proposed parking garage at 1515 Government Street (Exhibit 6-b)
  - c) Discuss Code Red Emergency Alert System (Exhibit 6-c)
- 7. CONSENT AGENDA\*** *Consent Agenda – All matters listed under Consent Agenda, are considered routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If a discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*  
**Mayor:**
  - a) Approve to waive the \$600.00 rental fee for the Civic Center for the American Red Cross to host a community blood drive Tuesday, July 27, 2021 (Exhibit 7-a)
  - b) Approve Run/Walk permit application for Make a Wish 5K run; Saturday, July 31, 2021; at 8:00 am; beach & bridge run; no cost to the City, the applicant pays associated event cost (Exhibit 7-b)
  - c) Approve Special Event permit application for Northwood Church Park Party & Park Serve Project; Saturday, August 14, 2021; from 7:00 am until 3:00 pm; at Little Children's Park; no cost to the City, the applicant pays associated event cost (Exhibit 7-c)
  - d) Approve to waive \$75.00 special event permit fee for Northwood Church to host a free community-wide event and make improvements & upgrades to the Little Children's Park on Saturday, August 14, 2021 (Exhibit 7-d)
  - e) Approve to waive the \$600.00 rental fee for the Civic Center for the Veterans of Foreign Wars to host a community food drive to support Veterans; Saturday, August 28, 2021 (Exhibit 7-e)

- f) Approve Run/Walk permit application for Cure SMA: Walk n Roll; Saturday, August 28, 2021; at 8:00 am; beach & bridge run; no cost to the City, the applicant pays associated event cost (Exhibit 7-f)
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- j) Approve Run/Walk permit application for 7<sup>th</sup> Annual Casino Bridge 10K & 5K Charity Run; Saturday, January 29, 2022; from 7:30 am until 9:30 am; bridge, Front Beach, Washington Avenue, Calhoun Street, Porter Avenue, and back to bridge; no cost to the City, the applicant pays associated event cost (Exhibit 7-j)
- k) Approve Run/Walk permit application for 2<sup>nd</sup> Annual Harley Half Marathon; Sunday, January 30, 2022; from 7:30 am until 12:00 pm; bridge; no cost to the City, the applicant pays associated event cost (Exhibit 7-k)

**City Clerk:**

- l) Ratify a \$35,273.17 check to AGJ Systems & Networks for Cisco warranty renewal 3-year coverage (Exhibit 7-l)
- m) Approve Minutes: Regular Meeting July 6, 2021 (Exhibit 7-m)

**Police Department:**

- n) Accept monthly OSPD Report for June 2021 (Exhibit 7-n)

**Fire Department:**

- o) Accept monthly Fire Department Report for June 2021 (Exhibit 7-o)

**Human Resources/Risk Management:**

- p) Human Resources Action item (Exhibit 7-p):
  - a. Authorize the transfer of Dispatcher Jesse Breland to Part-Time Dispatcher, \$13.00 hourly rate; effective July 24, 2021
  - b. Accept the resignation of Firefighter Brian Kozlowski, effective July 20, 2021; authorize to begin the process of filling the vacant position
  - c. Authorize employment of Michael Bua, Probationary Firefighter, \$11.19 hourly rate; effective July 25, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
  - d. Accept the resignation of Parks Maintenance Worker Zachary Zirlott, effective July 23, 2021; authorize to begin the process of filling the vacant position
  - e. Authorize the transfer of Public Works Tractor Operator I Jason Calcote to Parks Maintenance Laborer A/Bus Driver, effective July 24, 2021; six-month probationary status, authorize to begin the process of filling the vacant position

**Planning Commission:**

- q) Approve the final plat of Phase 2 of the Rosetti Park East Subdivision PID #60119116.000; PC recommends approval (Exhibit 7-q)
- r) Approve gravel parking area at 1108 Calhoun Avenue PID #60137348.000; PC recommends approval (Exhibit 7-r)

**Historic Preservation Commission:**

- s) Approve the Certificate of Appropriateness at 501 Rayburn Avenue PID #60137584.000 for construction of a two-story, 700 sq. ft. accessory dwelling unit; HPC recommends approval (Exhibit 7-s)
- t) Approve the Certificate of Appropriateness at 409 Ruskin Avenue PID #61425009.000 for construction of walls and roofing over existing concrete slab; HPC recommends approval (Exhibit 7-t)

**Zoning & Adjustment Board:**

- u) Approve the request for a variance to allow the dwelling to encroach minimum front and side yard setbacks at 813 General Pershing Avenue PID #60119394.000; ZAB recommends approval (Exhibit 7-u)

**Grants Administration:**

- v) Authorize to award Graham Construction, Inc. for the Fort Bayou Drainage and Water Improvement Project R-109-282-08-KCR (Exhibit 7-v)
- w) Adopt Resolution requesting the Department of Finance and Administration to adopt a resolution to declare the necessity for issuance of State General Obligation Bonds – 2021 City of Ocean Springs Water and Sewer Systems Improvements Fund \$1,000,000.00 (Exhibit 7-w)
- x) Authorize the Mayor to execute the acceptance of terms of the American Rescue Plan Act (Exhibit 7-x)
- y) Authorize to complete and submit GOMESA applications for: Ocean Springs Sewer Rehabilitation Projects, Watershed Management Plan Projects, and the Revised Front Beach Public Access Stormwater Mitigation Project (Exhibit 7-y)

**Building Department:**

- z) Accept the Building Department June 2021 Permit Report (Exhibit 7-z)
- aa) Approve the Tree Department recommendations – Tree Applications through July 14, 2021 (Exhibit 7-aa)
- bb) Approve Code Enforcement Report through July 15, 2021 (Exhibit 7-bb)

**Parks & Recreation:**

- cc) Accept \$600.00 donation from Dr. Coleman for general use at the Mary C. and \$100 donation from Malindo Durastani in honor of his wife Beverly for general use at the Mary C. (Exhibit 7-cc)
- dd) Authorize the Mayor to execute Individual Service Contract with Douglas Hague for the Halstead Tennis Courts (Exhibit 7-dd)

**8. DEPARTMENT REPORTS**

**Mayor:**

**City Clerk:**

- a) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 8-a)

**Police Department:**

**Fire Department:**

**Human Resources/Risk Manager:**

**City Engineer:**

**Community Development & Planning:**

**Grants Administration:**

b) Adopt Resolution to authorize the application for projects eligible for money from the Gulf Coast Restoration Fund (Exhibit 8-b)

**Public Works:**

**Building Department:**

**Parks & Recreation:**

**City Attorney:**

**9. GENERAL PUBLIC COMMENT** *\*\* The public is invited to address the Board regarding issues NOT listed on this agenda, for up to 3 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners.*

**10. ALDERMEN'S FORUM**

**11. EXECUTIVE SESSION**

**ADJOURN UNTIL 6:00 P.M. on Tuesday, August 3, 2021**

**ADDENDUM TO RECESS MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN • CITY OF OCEAN SPRINGS**  
**July 20, 2021 – 6:00 p.m. at City Hall**

**1) NEW BUSINESS**

- a. Discuss extending school zone at Magnolia Park Elementary School to the east just east of Magnolia Bayou Subdivision entrance ~ *Alderman Blackman*
- b. Discuss extending school zone on old Spanish trail from Beachview Drive west to just past Canebrake Subdivision entrance ~ *Alderman Blackman*

**2) CONSENT AGENDA**

**Human Resources:**

- a. Accept July 16, 2021 Human Resources Committee Meeting Minutes (Exhibit A-2a)
- b. Authorize employment of Derick McGill, Police Officer, Step 1, \$18.00 hourly rate; effective on or about July 21, 2021; one-year probationary status, pending successful completion of all pre-employment requirements (Exhibit A-2b)

**Grants Administration:**

- c. Authorize the Mayor to execute an agreement with George T. Fore & Associates in the amount of \$20,000.000 – MDAH Certified Local Government Grant Program Award – Mary C. O’Keefe Cultural Center Condition Report (Exhibit A-2c)

**3) DEPARTMENT REPORTS**

**City Clerk:**

- a. Discuss Budget Amendments (Exhibit A-3a)

**Grants Administration:**

- b. Replaces Agenda item 8-b: Adopt Resolution to authorize the application for projects eligible for money from the Gulf Coast Restoration Fund – Downtown Wireless Mesh and Wayfinding Signage Implementation (Exhibit A-3b)