

## **REGULAR MEETING OF APRIL 7, 2021**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Regular Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on April 7, 2021. The Mayor presiding, Aldermen Gill, Authement, Bellman, Cox, Papania, Blackman, and Impey were present. Also present were the City Attorney Nicole Sullivan, City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Deputy Fire Chief Ray West, Police Chief Mark Dunston, Planning & Grants Administrator Carolyn Martin, Building Official Darrell Stringfellow, Public Works Director Allan Ladnier, Human Resources & Risk Management Director Mindy McDowell, Parks & Recreation Director Stephen Glorioso, and Executive Assistant to the Mayor & Board Meggan Brown.

The Mayor called the meeting to order.

Alderman Papania gave the invocation and the Mayor led the Pledge of Allegiance.

A motion was made by Alderman Blackman, seconded by Alderman Authement, and unanimously carried to accept the agenda.

### **PROCLAMATIONS**

The Mayor proclaimed the month of April 2021, Child Abuse Prevention and Awareness month (Exhibit 3-b). He presented Jeff Pierce, CASA Board President, with a check for \$147.00 from the Mayor's Youth Council fundraisers.

The Mayor proclaimed the month of April 2021, Sexual Assault Awareness month (Exhibit 3-c). Melissa Galatas from the Gulf Coast Center for Non-Violence and Lela Breman from the VFW Military Abuse Awareness thanked the City for the continued support.

The Mayor proclaimed April 7, 2021, Curtis Lloyd Day (Exhibit 3-a). He read the many accomplishments of previous Ocean Springs Alderman Lloyd and thanked him for his service to the City of Ocean Springs.

### **PRESENTATIONS**

Elizabeth Elmore with OSPREYOS presented a non-matching grant opportunity to develop a pocket park in the parking lot on the corner of Dewey Avenue and Joseph Street and to create asphalt art on Washington Avenue from Calhoun Street to Porter Avenue. She said the pocket park would take approximately 3.5 parking spots and would have a stage around a tree, fixed furniture, and a shade structure. She said the asphalt art would not be distracting to drivers. Alderman Authement asked that the residents on the section of the road that would have the art added be asked for their opinion and notified. A motion was

**EXHIBIT #7-1**

made by Alderman Papania, seconded by Alderman Blackman, and unanimously carried to support OSPREYOS to apply for AARP Grant.

Dr. Vicki Tiblier from the Ocean Springs School District presented the Board with the new art banners to be displayed downtown. She said they were able to partner with Mississippi Power to print the banners displaying student's artwork and they added 2 banners for a total of 28 banners to be displayed. She said even though she plans to retire this year, she is hopeful this project will continue each year.

## **AGENDA PUBLIC COMMENT**

None.

## **OLD BUSINESS**

The Building Official said 1019 Suite D Government Street submitted a 25 gallon under counter grease trap proposal (Exhibit 6-a). The City Engineer recommended a minimum of 50 gallons per minute, 100-pound grease trap plus tying into the existing 1,000-gallon tank shared with Charred. The Building Official said the dishwasher, dump sink, and mop sink are already tied into the shared tank. A motion was made by Alderman Authement, seconded by Alderman Blackman, and unanimously carried to reject the owner's proposal for a 25 gallon under counter grease trap, and to require the City Engineer's recommendation of a 50 gallon under counter grease trap.

## **NEW BUSINESS**

The Planning & Grants Administrator said three businesses at and adjacent to the McElroy's Restaurant location have requested to be declared a new entertainment district in Ocean Springs. She said the property is currently zoned Commercial Highway and the property owners would be required to provide safe pedestrian walkways between the three establishments. Alderman Authement said the area would be separate from the other established leisure and recreation districts in the City. Once an Ordinance is approved by the Board, the boundaries would then be sent to the Mississippi Department of Revenue and/or State Tax Commission to approve and then it could be implemented as an entertainment district. Alderman Cox asked if the neighboring residents would be sent a notice. She replied it is not required but they could be sent a notice if approved by the state. A motion was made by Alderman Authement and seconded by Alderman Gill to adopt an Ordinance to amend Ordinances 2016-06, 2017-04 and 2019-28 which established leisure and recreation districts and designate the areas; to revise Chapter 4.5 Article III of the Code of Ordinances to establish West Fort Bayou Arts and Entertainment District (Exhibit 7-a).

The motion carried with a roll call vote as follows:

Alderman Gill	Aye
Alderman Authement	Aye
Alderman Bellman	Aye
Alderman Cox	Aye
Alderman Papania	Aye
Alderman Blackman	Aye
Alderman Impey	Nay

A motion was made by Alderman Gill, seconded by Alderman Papania, and unanimously carried to approve the addition of a pre-positioned contract for emergency sanitary sewer pumping/vacuuming and transport (Exhibit 7-b) to the committee regarding pre-positioned contracts.

The Mayor said he is currently the City representative on the Gulf Regional Planning Commission's Board of Commissioners but since he is not serving a second term, he recommends appointing City Planner Wade Morgan as his replacement. A motion was made by Alderman Blackman, seconded by Alderman Cox, and unanimously carried to appoint Wade Morgan to the Gulf Regional Planning Commission's Board of Commissioners and to include the Resolution in the minutes.

## **CONSENT AGENDA**

A motion was made by Alderman Impey, seconded by Alderman Gill, and unanimously carried to approve the Consent Agenda:

- a) Authorize to extend the resolution proclaiming the existence of a local emergency enacted March 16, 2020, regarding the COVID-19 outbreak (Exhibit 8-a)
- b) Authorize to advertise vacant Library Board position (Exhibit 8-b)
- c) Approve Run/Walk permit application for the 1699 Historical Society 5k Race of Discovery; Saturday, April 24, 2021; from 8:00 am to 10:00 am; Ocean Springs Beach\Bridge; no cost to the City, the applicant pays associated event cost (Exhibit 8-c)
- d) Approve Special Event permit application for the Superhero Bike Parade; Saturday, May 24, 2021; from 9:00 am to 11:00 am; Mary C Front Lawn with a short roadblock on Magnolia Avenue and Ward Avenue; no cost to the City, the applicant pays associated event cost (Exhibit 8-d)
- e) Authorize to waive the \$75.00 Special Event permit fee for the Superhero Bike Parade due to the event promoting and advertising tourism in the City (Exhibit 8-e)
- f) Approve Run/Walk permit application for the MML Bridge Walk/Run; Wednesday, July 28, 2021; from 6:00 am to 9:00 am; Ocean Springs Biloxi Bridge; no cost to the City, the applicant pays associated event cost (Exhibit 8-f)
- g) Authorize to waive the \$50.00 walk/run permit fee for the MML Bridge Walk/Run due to the event promoting and advertising tourism in the City (Exhibit 8-g)

- h) Authorize the Mayor to execute the MOA between MDAH, MDMR, and the City for the Charnley-Norwood House at 509 East Beach Drive effective April 10, 2021, to April 9, 2025 (Exhibit 8-h)
- i) Accept March 2021 Aged Receivable Report for utility billing (Exhibit 8-i)
- j) Ratify \$73.75 check to MS Dept. of Revenue for tag renewals for Units #216, #1710, #1803, #1804, and #1805 (Exhibit 8-j)
- k) Ratify \$150.00 check to Solange Ledwith for the Firefly event – Glass Blowing (Exhibit 8-k)
- l) Ratify \$100.00 check to Oliver Otto Preus for the Firefly event – Light Painting (Exhibit 8-l)
- m) Ratify \$100.00 check to Julia Reyes for the Firefly event – Live Painting (Exhibit 8-m)
- n) Ratify \$100.00 check to Morgan Welch for the Firefly event – Light Art (Exhibit 8-n)
- o) Ratify \$150.00 check to Sarah Lacey for cleaning the Mary C Building for the Firefly event (Exhibit 8-o)
- p) Ratify \$591.32 check to Demetrio Marquez for supplies and fees for the Firefly event (Exhibit 8-p)
- q) Approve Minutes: Finance Committee Meeting March 23, 2021 (Exhibit 8-q)
- r) Approve Minutes: Recess Meeting March 16, 2021 (Exhibit 8-r)
- s) Authorize out of state travel to the National ADA Symposium in Phoenix, AZ on July 25-28, 2021 (Exhibit 8-s)
- t) Human Resources action items (Exhibit 8-t):
  - a. Authorize employment of Bruce Spearnock, Part-time Patrolman, \$16.00 hourly rate; effective April 12, 2021
  - b. Authorize removal of Firefighter Joshua Brown from probationary status to full-time status effective immediately
  - c. Authorize removal of Building Office Administrator Darla Jourdan from probationary status to full-time status effective immediately
  - d. Accept the resignation of Parks Maintenance Worker Tyriq Beasley, effective April 12, 2021; authorize to begin the process of filling the vacant position
- u) Authorize the Mayor to execute a grant agreement amendment for spending authority status – DMR Tidelands OS Front Beach Living Shoreline FY18-P501-05 OS (Exhibit 8-u)
- v) Authorize the Mayor to execute a grant agreement amendment for spending authority status – DMR Tidelands OS Front Beach Infrastructure Maintenance FY18-P501-02 OS (Exhibit 8-v)
- w) Accept Code Enforcement Report through April 1, 2021 (Exhibit 8-w)
- x) Accept Tree Department recommendations – Tree Applications through March 29, 2021 (Exhibit 8-x)
- y) Authorize to waive \$113.00 roof permit fee for the Community of Christ Church at 403 Halstead Road (Exhibit 8-y)
- z) Adopt a Resolution to purchase the remaining cost for the Ryan Youth Center floor replacement using 2% funds (Exhibit 8-z)
- aa) Adopt a Resolution to purchase kitchen items for the Café at the Mary C (Exhibit 8-aa)

## DEPARTMENT REPORTS

### Mayor:

The Executive Assistant to the Mayor & Board requested a non-profit/charity benefit rate for Run/Walk and Special Event permits (Exhibit 9-a). A motion was made by Alderman Cox, seconded by Alderman Bellman and unanimously carried to approve the \$15 non-profit/benefit rate for Run/Walk permits and \$25 non-profit/benefit rate for Special Event permits effective May 1, 2021.

The Executive Assistant to the Mayor & Board said she sent the Board a proposal from Future Design Group for the creation and maintaining of the Mary C website (added Exhibit 9-aa). She said the proposal is from the same company that the City uses for its website and they have been very responsive and good to work with. She said the monthly fee will be between \$150 to \$250 depending on what package is selected and the initial setup fee is \$6,000. A motion was made by Alderman Cox, seconded by Alderman Blackman and unanimously carried to approve the proposal received from Future Design Group for the Mary C website.

### City Clerk:

A motion was made by Alderman Impey, seconded by Alderman Blackman and unanimously carried to approve the docket of claims with the exception of the following two line items: Donnie McClain Tree Experts \$1,500 and Donnie McClain Tree Experts \$4,800 due to work not completed yet; the Board finds that all other expenditures are appropriate and authorized by law (Exhibit 9-b).

A motion was made by Alderman Impey, seconded by Alderman Authement, and unanimously carried to approve the monthly budget report (Exhibit 9-c).

### Public Works:

A motion was made by Alderman Impey, seconded by Alderman Cox, and unanimously carried to approve the Emergency Response Plan for the Ocean Springs Water System required by MSDH (Exhibit 9-d).

The City Attorney said she has requested a contract with the terms listed from Grass Masters Lawn Care but has not received yet. She said Public Works has received a letter of intent from Grass Masters that they agree to extend the agreement until March 18, 2022 at the current rates and fees (Exhibit 9-e). She advised the motion to be contingent upon contract terms and conditions being approved by City Attorney and that the contract should be upon the minutes. Motion was made by Alderman Cox, seconded by Alderman Blackman and unanimously carried to extend the agreement with Grass Masters Lawn Care until March 18, 2022, at the current rates and fees for manpower and equipment contingent upon contract terms and conditions be approved by City Attorney and the contract being spread upon the minutes.

The City Clerk said the Fireworks provider has inquired about the City's plans for July 4th and if a date needs to be reserved. Alderman Authement said there has been previous discussion of holding the Ocean Springs festivities on the night that Biloxi has their fireworks show and allowing residents to pop fireworks on the beach and have music and food trucks at the Fort for a celebration. Alderman Gill said if it has been budgeted, he doesn't think the fireworks show should be stopped. The City Clerk said the fireworks show is \$15,000 for 11 minutes and the 2% budget will be tight with all the repairs at the parks from Hurricane Zeta damages. Alderman Cox said if a better show could be provided, it may be worth it but the previous shows have not been worth it in his opinion. Alderman Blackman agreed and said the cost doesn't fit the value of an 11 minute show. Alderman Impey said not only is there the cost of the fireworks show but there is also overtime cost and long hours on staff. Alderman Cox asked the Executive Assistant to the Mayor & Board to negotiate a better price for the fireworks show. A motion was made by Alderman Gill and seconded by Alderman Cox to authorize the Executive Assistant to the Mayor & Board to negotiate a better price for the fireworks show.

The motion carried with a roll call vote as follows:

Alderman Gill	Aye
Alderman Authement	Aye
Alderman Bellman	Aye
Alderman Cox	Aye
Alderman Papania	Aye
Alderman Blackman	Nay
Alderman Impey	Nay

## **GENERAL PUBLIC COMMENT**

None.

## **ALDERMAN'S FORUM**

Alderman Authement said WAMA has requested to partially close Washington Avenue a day early for stage set up for the Luther Dickenson event being held on May 15, 2021. He said WAMA would provide and pay for security full time. A motion was made by Alderman Authement, seconded by Alderman Impey and unanimously carried to authorize one lane of Washington Avenue to be closed Friday morning, May 14<sup>th</sup> until Saturday afternoon when the entire road will be closed and WAMA will provide off duty city Fire or Police personnel security full time.

Alderman Cox said there are azalea bushes that need to be trimmed on the City right of way at Evelyn Drive and Holcomb Blvd. and asked that Public Works drive around and determine if others need to be trimmed. He asked the Planning & Grants Administrator for an update

on the radar for Calhoun Avenue, she said she has made the request. He asked the Human Resources Director about the fence at the Harbor. She said a firm decision has not been made but several estimates have been received. She said the new fence will have to be able to be mitigated and not damaged at every storm. He requested Public Works to remove the fence that is currently on the property.

Alderman Blackman asked Public Works to review 404 Belle Terre Court to determine if trees outside of the fence are the City's property or the property owners. He thanked the City Hall staff and the Republican Executive Committee for the hard work during the election yesterday.

Alderman Impey asked the Public Works Director about the request for a no parking sign for Lakeview Drive. He responded that it has been ordered. Alderman Impey said Jackson County is looking at a Deena Road Improvement and Expansion project much like the current Steelman Lane project. He said it would encompass Deena Road from Highway 90 to Ocean Springs Road. He said BMA Engineering is expediting plans and numbers to get to Jackson County by July before the budget. The Deputy Fire Chief added that MDOT has approved a turning bay for the Fire Department at Highway 90 and Deena Road and a traffic light would be installed at that time.

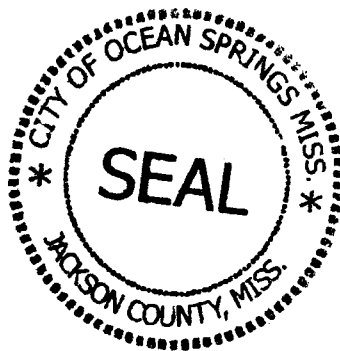
## EXECUTIVE SESSION

None.

A motion was made by Alderman Impey, seconded by Alderman Gill and unanimously carried to recess the meeting until 6:00 p.m. on April 20, 2021.

Meeting ended at 7:42 p.m.

<u>Patty Martin</u>	<u>4-21-21</u>	<u>Glen Davis</u>	<u>4/21/21</u>
City Clerk	Date	Mayor	Date



**REGULAR MEETING AGENDA**  
**MAYOR AND BOARD OF ALDERMEN – CITY OF OCEAN SPRINGS**  
**Wednesday, April 7, 2021 – 6:00 p.m. CITY HALL**

**1. CALL TO ORDER**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. PROCLAMATION**

- a) In recognition of previous Ocean Springs Alderman Curtis Lloyd (Exhibit 3-a) ~ *Alderman Gill*
- b) Child Abuse Prevention and Awareness Month – April 2021 (Exhibit 3-b)
- c) Sexual Assault Awareness Month – April 2021 (Exhibit 3-c)

**4. PRESENTATION**

- a) OSPREYSOS – requesting support for AARP Grant to create a mural and a pocket park (Exhibit 4-a)
- b) Ocean Springs School Art Banner Project for Downtown

**5. AGENDA PUBLIC COMMENT** *\*\* The Public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes, **ONLY regarding issues listed on this agenda.** The Board will take all comments under advisement for potential action if warranted. **Please identify yourself and the agenda item**, if no agenda item is stated you will be asked to hold your comment until General Public Comment at the end of the meeting.*

**6. OLD BUSINESS**

- a) 1019 Suite D Government Street - under counter grease trap proposal (Exhibit 6-a)

**7. NEW BUSINESS**

- a) Discuss adopting an Ordinance to amend Ordinances 2016-06, 2017-04 and 2019-28 which established leisure and recreation districts and designate the areas; to revise Chapter 4.5 Article III of the Code of Ordinances to establish West Fort Bayou Arts and Entertainment District (Exhibit 7-a)
- b) Discuss adding RFP for pre-positioned contract for emergency sanitary sewer pumping/vacuuming and transport (Exhibit 7-b)
- c) Discuss adopting a Resolution appointing Wade Morgan to the Gulf Regional Planning Commission's Board of Commissioners

**8. CONSENT AGENDA** *\* All matters listed under Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**Mayor:**

- a) Authorize to extend the resolution proclaiming the existence of a local emergency enacted March 16, 2020, regarding the COVID-19 outbreak (Exhibit 8-a)



- b) Authorize to advertise vacant Library Board position (Exhibit 8-b)
- c) Approve Run/Walk permit application for 1699 Historical Society 5k Race of Discovery; Saturday, April 24, 2021; from 8:00 am to 10:00 am; Ocean Springs Beach\Bridge; no cost to the City, the applicant pays associated event cost (Exhibit 8-c)
- d) Approve Special Event permit application for Superhero Bike Parade; Saturday, May 24, 2021; from 9:00 am to 11:00 am; Mary C Front Lawn with a short roadblock on Magnolia Avenue and Ward Avenue; no cost to the City, the applicant pays associated event cost (Exhibit 8-d)
- e) Authorize to waive \$75.00 Special Event permit fee for the Superhero Bike Parade due to the event promoting and advertising tourism in the City (Exhibit 8-e)
- f) Approve Run/Walk permit application for MML Bridge Walk/Run; Wednesday, July 28, 2021; from 6:00 am to 9:00 am; Ocean Springs Biloxi Bridge; no cost to the City, the applicant pays associated event cost (Exhibit 8-f)
- g) Authorize to waive \$50.00 walk/run permit fee for the MML Bridge Walk/Run due to the event promoting and advertising tourism in the City (Exhibit 8-g)

**City Clerk:**

- h) Authorize the Mayor to execute the MOA between MDAH, MDMR, and the City for the Charnley-Norwood House at 509 East Beach Drive effective April 10, 2021, to April 9, 2025 (Exhibit 8-h)
- i) Accept March 2021 Aged Receivable Report for utility billing (Exhibit 8-i)
- j) Ratify \$73.75 check to MS Dept. of Revenue for tag renewals Units #216, #1710, #1803, #1804, and #1805 (Exhibit 8-j)
- k) Ratify \$150.00 check to Solange Ledwith for the Firefly event – Glass Blowing (Exhibit 8-k)
- l) Ratify \$100.00 check to Oliver Otto Preus for the Firefly event – Light Painting (Exhibit 8-l)
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- n) Ratify \$100.00 check to Morgan Welch for the Firefly event – Light Art (Exhibit 8-n)
- o) Ratify \$150.00 check to Sarah Lacey for cleaning the Mary C Building for the Firefly event (Exhibit 8-o)
- p) Ratify \$591.32 check to Demetrio Marquez for supplies and fees for the Firefly event (Exhibit 8-p)
- q) Approve Minutes: Finance Committee Meeting March 23, 2021 (Exhibit 8-q)
- r) Approve Minutes: Recess Meeting March 16, 2021 (Exhibit 8-r)

**Human Resources/Risk Management:**

- s) Authorize out of state travel to the National ADA Symposium in Phoenix, AZ on July 25-28, 2021 (Exhibit 8-s):
- t) Human Resources action item (Exhibit 8-t):
  - a. Authorize employment of Bruce Spearnock, Part-time Patrolman, \$16.00 hourly rate; effective April 12, 2021
  - b. Authorize removal of Firefighter Joshua Brown from probationary status to full-time status effective immediately
  - c. Authorize removal of Building Office Administrator Darla Jourdan from probationary status to full-time status effective immediately
  - d. Accept the resignation of Parks Maintenance Worker Tyriq Beasley, effective April 12, 2021; authorize to begin the process of filling the vacant position

**Grants Administration:**

- u) Authorize Mayor to execute grant agreement amendment for spending authority status – DMR Tidelands OS Front Beach Living Shoreline FY18-P501-05 OS (Exhibit 8-u)
- v) Authorize the Mayor to execute grant agreement amendment for spending authority status – DMR Tidelands OS Front Beach Infrastructure Maintenance FY18-P501-02 OS (Exhibit 8-v)

**Building Department:**

- w) Accept Code Enforcement Report through April 1, 2021 (Exhibit 8-w)
- x) Accept Tree Department recommendations – Tree Applications through March 29, 2021 (Exhibit 8-x)
- y) Authorize to waive \$113.00 roof permit fee for the Community of Christ Church at 403 Halstead Road (Exhibit 8-y)

**Parks & Recreation:**

- z) Adopt Resolution to purchase remaining cost for Ryan Youth Center floor replacement using 2% funds (Exhibit 8-z)
- aa) Adopt Resolution to purchase kitchen items for the Café at the Mary C (Exhibit 8-aa)

**9. DEPARTMENT REPORTS**

**Mayor:**

- a) Discuss proposed fee schedule with the addition of non-profit/charity benefit rate for Walk/Run and Special Event permits (Exhibit 9-a)

**City Clerk:**

- b) Approve payment: Docket of Claims, all expenditures are appropriate and authorized by law, and spread summary on the Minutes (Exhibit 9-b)
- c) Accept Monthly Budget Report (Exhibit 9-c)

**Public Works:**

- d) Approve the Emergency Response Plan for the Ocean Springs Water System required by MSDH (Exhibit 9-d)
- e) Request to extend the agreement with Grass Masters Lawn Care until March 18, 2022, at the current rates and fees for manpower and equipment (Exhibit 9-e)

- 10. GENERAL PUBLIC COMMENT:** *The public is invited to address the Board for up to 3 minutes each for a maximum period of 30 minutes. The Board will take all comments under advisement to take potential action at a later date if warranted. Priority will be given to Ocean Springs residents and Business Owners. Please identify yourself before speaking.*

**11. ALDERMEN'S FORUM**

**12. EXECUTIVE SESSION**

**RECESS UNTIL 6:00 P.M. on Tuesday, April 20, 2021**