

## **SPECIAL CALL MEETING MARCH 25, 2021**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Special Call meeting at City Hall in the City of Ocean Springs at 5:45 p.m. on March 25, 2021. The Mayor presiding, Aldermen Gill, Authement, Bellman, Cox, Papania, Blackman, and Impey were present. The City Attorney Nicole Sullivan joined the meeting by teleconference. Also present were City Clerk Patty Gaston, Deputy City Clerk Vicky Hupe, Fire Chief Derek McCoy, Police Chief Mark Dunston, Human Resources & Risk Management Director Mindy McDowell, Building Official Darrell Stringfellow, and Parks & Recreation Director Stephen Glorioso.

Let the minutes reflect that proper notice of the meeting was provided to all Aldermen via email and that the notice was posted at City Hall and online within one hour of the meeting being called.

The Mayor called the meeting to order.

The Special Call Meeting is for the purpose of all matters pertaining to:

- a) Budget Amendments and possible new loans – City Clerk (Exhibit a)
- b) Authorize the Mayor to execute the contract for sale and purchase of real estate related to the Grant Application to purchase 400 Front Beach Drive (Exhibit b)
- c) Discussion of a grease trap for 1019 Suite D Government Street (Exhibit c)
- d) Discussion of Ward funds to Heron Bayou for maintenance of the public right of way (Exhibit d)
- e) Authorize the adjustment and refund of water/sewer account due to the finding the customer did not receive the benefit of the utility and excess usage was due to unforeseen circumstances (Exhibit e)
- f) Discussion of a Resolution to purchase fencing to surround pump stations at Hwy 57 Sports Complex using 2% funds (Exhibit f)
- g) Discussion of Parks Director request to add a full-time floater maintenance position (Exhibit g)
- h) Human Resources Action Items:
  - a. Authorize the transfer of Part-time Patrolman Cody Gill to Full-time Patrolman, Step 1, \$18.00 hourly rate; effective April 3, 2021; one-year probationary status
  - b. Authorize promotion of General Services Officer Peter Rigby to Court Clerk, Step 1, \$16.08 hourly rate; effective April 3, 2021; one-year probationary status
  - c. Authorize employment of Kelly Beers, General Services Officer, Step 1, \$12.50 hourly rate; effective on or about March 29, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
  - d. Accept the resignation of Truck Driver I Martin Hubbard, effective March 24, 2021; authorize to begin the process of filling the vacant position
  - e. Authorize promotion of Athletic Coordinator Christopher Kostmayer to Assistant Parks & Recreation Director, Step 1, \$21.55 hourly rate, effective April 3, 2021, six-month probationary status
  - f. Authorize employment of Jasmine Marshall, Custodian, Step 1, \$11.50 hourly rate; effective April 1, 2021; one-year probationary status, pending successful completion of all pre-employment requirements

**EXHIBIT # 7-k**

- g. Authorize employment of Samuel Starks IV, Parks Maintenance Worker, Step 1, \$12.00 hourly rate; effective April 5, 2021; one-year probationary status, pending successful completion of all pre-employment requirements

A motion was made by Alderman Blackman and seconded by Alderman Authement and unanimously carried to accept the agenda.

The City Clerk reviewed the budget amendments to be made including increasing expected sales tax revenue, decreasing the expected interest revenue, and adjusting the Parks & Recreation budget for repairs and maintenance of city-wide locations. She also discussed a loan for vehicles and equipment, and a loan for building repairs and maintenance. She said there will be a third loan funded through the Enterprise Fund for the painting and required maintenance of the 3 Water Towers. She recommended suspending the 3% increase of utilities this year. A motion was made by Alderman Blackman and seconded by Alderman Impey and unanimously carried to authorize the budget amendments (Exhibit a).

The Mayor said the state has requested a contract regarding the purchase of the Fayard property to support the previously submitted GOMESA application. A motion was made by Alderman Blackman and seconded by Alderman Cox and unanimously carried to authorize the Mayor to execute the contract for the sale and purchase of real estate pending receipt of funding related to the Grant Application to purchase 400 Front Beach Drive (Exhibit b).

The City Engineer discussed the requirement of a grease trap for 1019 Suite D Government Street (Exhibit c). He said per his calculations a 1,000-gallon grease trap would be required. He said there is a 1,000-gallon grease trap at the neighboring suite, Charred, that would be shared but it would not be enough per his calculations. Alderman Blackman said with previous calculations Charred was only required to get a 500-gallon tank but installed 1,000-gallon to share with the neighboring suite. He said his opinion is an under-counter tank plus tying into the shared 1,000-gallon tank would be adequate. He said the restaurant going into the suite is a sushi restaurant that would not produce excessive grease. He said he would like to see the same requirements and contingencies in place for other grease trap variances and allow for the under-counter tank and shared 1,000-gallon tank serviced once per month. A motion was made by Alderman Blackman, seconded by Alderman Cox, and unanimously carried to allow 1019 Suite D Government Street to submit an under-counter grease trap proposal.

A motion was made by Alderman Blackman, seconded by Alderman Papania, and unanimously carried to give Heron Bayou HOA \$1,000 for maintenance to the public right of way and medians (Exhibit d).

A motion was made by Alderman Impey, seconded by Alderman Blackman, and unanimously carried to authorize the adjustment and refund of the water/sewer account at 113 Augustine Ct. for \$579.58 due to the finding the customer did not receive the benefit of the utility and excess usage was due to unforeseen circumstances (Exhibit e).

A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to adopt a Resolution to purchase fencing to surround pump stations at the Hwy 57

Sports Complex using 2% funds (Exhibit f) due to safety concerns. Alderman Blackman requested the Parks & Recreation Director review the option of performing the work in-house.

The Parks & Recreation Director requested a full-time floater position be added to the Parks & Recreation staff (Exhibit g). A motion was made by Alderman Cox, seconded by Alderman Blackman, and unanimously carried to add a full-time floater Parks Maintenance Worker position to the Parks & Recreation Department and authorize to begin the process of filling the vacant position.

Alderman Cox asked the Parks & Recreation Director about the netting that came down during Hurricane Zeta at the Highway 57 Sports Complex. He replied they are trying to determine a game plan before installing and the weather will determine how quickly that will be completed. The City Clerk said if they need to be ordered to go ahead and order now.

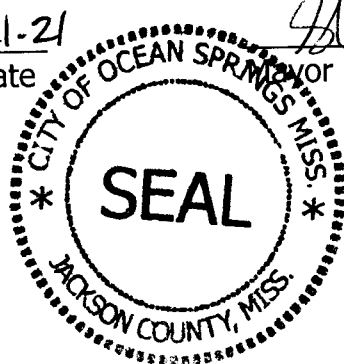
A motion was made by Alderman Blackman, seconded by Alderman Bellman, and unanimously carried to approve the Consent Agenda:

- a. Authorize the transfer of Part-time Patrolman Cody Gill to Full-time Patrolman, Step 1, \$18.00 hourly rate; effective April 3, 2021; one-year probationary status
- b. Authorize promotion of General Services Officer Peter Rigby to Court Clerk, Step 1, \$16.08 hourly rate; effective April 3, 2021; one-year probationary status
- c. Authorize employment of Kelly Beers, General Services Officer, Step 1, \$12.50 hourly rate; effective on or about March 29, 2021; one-year probationary status, pending successful completion of all pre-employment requirements
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- g. Authorize employment of Samuel Starks IV, Parks Maintenance Worker, Step 1, \$12.00 hourly rate; effective April 5, 2021; one-year probationary status, pending successful completion of all pre-employment requirements

A motion was made by Alderman Blackman, seconded by Alderman Bellman, and unanimously carried to adjourn the meeting.

The meeting ended at 6:35 p.m.

*Patty Martin* 4-21-21 City Clerk Date  
*Alan Brown* 4/21/21 Mayor Date



**CITY OF OCEAN SPRINGS  
COUNTY OF JACKSON  
STATE OF MISSISSIPPI**

Call for a Special Meeting of the Mayor and Board of Aldermen of the City of Ocean Springs, Mississippi.

From: Mayor Dobson

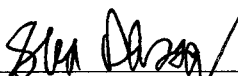
To: Aldermen Cox, Gill, Authement, Bellman, Papania, Blackman, and Impey

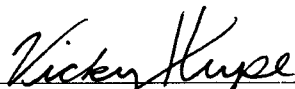
You are hereby notified that a Special Call Meeting is called to meet at the City Hall at **5:45 pm Thursday, March 25, 2021.**

**THE OBJECT OF THE MEETING IS AS FOLLOWS:**

All matters regarding:

- a) Budget Amendments and possible new loans – City Clerk (Exhibit a)
- b) Authorize Mayor to execute contract for sale and purchase of real estate related to the Grant Application to purchase 400 Front Beach Drive (Exhibit b)
- c) Discussion of a grease trap for 1019 Suite S Government Street (Exhibit c)
- d) Discussion of Ward funds to Heron Bayou for maintenance of public right of way (Exhibit d)
- e) Authorize the adjustment and refund of water/sewer account due to the finding the customer did not receive the benefit of the utility and excess usage was due to unforeseen circumstances (Exhibit e)
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Shea Dobson, Mayor

ATTEST:   
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Vicky Hupé, Deputy City Clerk