

RECESS MEETING OF FEBRUARY 18, 2015

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on February 18, 2015. Mayor Moran presiding, Aldermen Cox, Gill, McDonnell, Cody, Dalgo, Denyer and Impey were present. Also present was City Clerk Shelly Ferguson and City Attorney John Edwards.

The Mayor called the meeting to order.

Mr. James Foster gave the invocation and the Mayor led the Pledge of Allegiance.

PRESENTATION

A representative from Chemsearch, Darryl Platt, presented the Public Works Department with a plaque from United States Green Building Council.

The Mayor read a proclamation declaring February 18, 2015 as **Woodrow Coleman Day** in the City of Ocean Springs (Exhibit 3-b).

The Mayor read a proclamation declaring March 2, 2015 as **Read Across America Day** in the City of Ocean Springs (Exhibit 3-c).

OLD BUSINESS

The Mayor announced a majority of the Board would like to interview all of Ocean Springs School Board candidates. The meeting will be held on Monday, February 23rd at 5:00 p.m.

OLD BUSINESS – ADDENDUM

The Grant/Planning Administrator reminded the Board this project was presented at the last Board meeting and approved to proceed with the plan. She stated the Planning Department is working with the organization to help with the plan to construct a memorial at the Ocean Springs Civic Center in memory of children gone too soon. The Building Official has offered to help draw up the construction documents in order to assure it meets all requirements and will be in the best interest of the property. Ms. Pam Taylor, a representative from The Compassionate Friends (TCF), explained the details of the memorial. She stated TCF will be responsible for all construction and ongoing maintenance for the memorial. Upon approval of the Board, they would like to begin fundraising on March 2nd. They will be selling the memorial bricks and soliciting donations to raise \$20,000 to begin construction. The Compassionate Friends goal is to

raise the funding needed to begin construction sometime in June with an estimated completion date between October and December. Ms. Taylor stated they would like to have a ground breaking ceremony as well as a ribbon cutting with City officials.

Mr. Jonathan Maisano, chairman of the City's Economic Development Council, addressed the Mayor and Board concerning a website enhancement and phone app to promote dining, entertainment and lodging. Mr. Maisano said Magnolia Studios is offering to create the digital platform free of charge as a pilot program. It will be a centrally located site online to show the public everything Ocean Springs has to offer. Mr. Arturo Barajas, stated at this time, they are requesting the City to endorse this program by allowing them to use the links from the City's website. Motion was made by Alderman Denyer, seconded by Alderman Cox and unanimously carried to accept the digital platform proposal from Magnolia Studio (Exhibit A-1a).

PUBLIC COMMENTS

Ms. Sue White, 110 Shearwater Drive, said the Ride2Recovery veterans will be coming through the City on March 5th between 11 am – 11:30 am. She asked the Board to allow the veterans to stop at the Civic Center for a break as they make their way West. This program has been created to raise money to support the cycling programs in the military and VA locations.

CONSENT AGENDA

Motion was made by Alderman Denyer, seconded by Alderman McDonnell and unanimously carried to approve the Consent Agenda and Addendum with exception of item (7-j) which was pulled by the Alderman Cox.

Alderman Cox pulled item (7-j) for discussion concerning the salary range for the Chief of Police position. Mr. Cox asked the Board to consider adjusting the salary range for this position. Mr. Cox also asked to amend the job description by allowing the employee to obtain the additional education and experience requirements within one year of their employment.

Motion was made by Alderman Cox and seconded by Alderman McDonnell to amend the salary range for the Chief of Police job description from \$60,000 - \$70,000 to a range of \$55,000 - \$70,000. Motion carried with Aldermen Cox, Cody, Denyer and McDonnell voting aye and Aldermen Gill, Impey and Dalgo voting nay.

The Mayor stated she intends to veto this motion.

Motion was made by Alderman Cox and seconded by Alderman Cody to amend the Chief of Police job description to allow the candidate chosen as Police Chief to obtain the additional education and experience required within the first year of their employment with the City. Motion failed with Aldermen McDonnell, Cox and Cody voting aye and Aldermen Gill, Dalgo, Denyer and Impey voting nay.

Motion was made by Alderman Cox and seconded by Alderman Denyer to accept the Chief of Police job description as presented with the amendment to the salary range. Motion carried with Aldermen Cox, McDonnell, Cody, Denyer, Impey voting aye and Aldermen Dalgo and Gill voting nay (Exhibit 7-j).

The Mayor withdrew her intention to veto the change in salary motion.

Motion was made by Alderman McDonnell, seconded by Alderman Cody and unanimously carried to authorize to begin the process to fill the position of Police Chief by posting the vacancy internally for 7 calendar days.

DEPARTMENT REPORTS

Community Development & Planning:

Motion was made by Alderman Cody, seconded by Alderman Denyer to adopt **Amended Ordinance No. 2015-03 AN AMENDMENT TO THE CODE OF ORDINANCES TO REPEAL CHAPTER 2, ARTICLE IV OF THE OCEAN SPRINGS MUNICIPAL CODE** (Exhibit 8-a). The motion carried with a roll call vote as follows:

| | |
|--------------------|-------------------|
| Alderman Cox | <u>Voting Aye</u> |
| Alderman Gill | <u>Voting Aye</u> |
| Alderman McDonnell | <u>Voting Aye</u> |
| Alderman Cody | <u>Voting Aye</u> |
| Alderman Denyer | <u>Voting Aye</u> |
| Alderman Dalgo | <u>Voting Aye</u> |
| Alderman Impey | <u>Voting Aye</u> |

Motion was made by Alderman Gill, seconded by Alderman Cody to adopt **Amended Ordinance No. 2015-04 AN AMENDMENT TO ORDINANCE NO. 13-1976 REZONING PROPERTY HEREIN DESCRIBED FROM C-4B TO C-3** (Exhibit 8-b). The motion carried with a roll call vote as follows:

| | |
|--------------------|-------------------|
| Alderman Cox | <u>Voting Aye</u> |
| Alderman Gill | <u>Voting Aye</u> |
| Alderman McDonnell | <u>Voting Aye</u> |
| Alderman Cody | <u>Voting Aye</u> |
| Alderman Denyer | <u>Voting Aye</u> |

Alderman Dalgo
Alderman Impey

Voting Aye
Voting Aye

PEER REVIEW COMMITTEE:

Motion was made by Alderman Denyer, seconded by Alderman Cody to accept all of the recommendations made by the Peer Review Committee on February 11, 2015 (Exhibit 8-c).

DEPARTMENT REPORTS – ADDENDUM

The Mayor presented the breakdown of the 2% allocation given to the OS Chamber of Commerce from the City each year for marketing and advertising. Motion was made by Alderman McDonnell, seconded by Alderman Cody and unanimously carried to spread this breakdown on the minutes (Exhibit A-3a).

The Mayor asked the Board to consider is entering into a professional services contract with South Mississippi Planning and Development District (SMPDD) to do a door to door survey of the historical railroad district in order to apply for a Community Development Block Grant (CDBG) to do improvements in this area. The Mayor stated this is a 50/50 match grant but the City could use county paving funds or water/sewer funds. The Board asked the Mayor to provide everything that would qualify for the match that is not monetary.

ALDERMEN'S FORUM

Alderman McDonnell stated he was asked by a Parks Advisory board member to meet with the School Superintendent, Mrs. Potter, to discuss the opportunity to utilize Taconi Elementary to establish a City basketball program for the older children and adult programs. He feels the school district is willing to entertain a proposal from the City. Alderman Cox suggested drafting an Interlocal Agreement between the School District and City. Alderman McDonnell asked the Parks Director and Parks Advisory Board to discuss create a proposal to submit to the school district. Alderman Cox asked to serve on this committee.

Alderman Cody stated a light was damaged at the Mary C. O'Keefe Cultural Center during the night parade. He asked the Police Department to review the security video.

Alderman Cox announced he is selling drawdown tickets for the armory fundraiser on Saturday, February 28 at the OS Civic Center.

Alderman Cox stated he asked to present the proposed Interlocal Agreement to the Ocean Springs School Board.

Motion was made by Alderman Denyer, seconded by Alderman Cody and unanimously carried to allow the Ride2Recovery veterans the use of the Civic Center on March 5th as a stopping point for a short period of time on their way through the City.

Alderman Denyer thanked to Public Works Department for their hard work cleaning the streets after the OS Carnival Association night parade. He also thanked the Police Department for the excellent work during the parade keeping the streets safe.

Alderman Impey thanked the interim Police Chief and his department for working with the residents on Yosemite concerning the speeders and radar unit.

EXECUTIVE SESSION

Motion was made by Alderman Cody, seconded by Alderman Cox and unanimously carried to go into closed session to determine the necessity of going into executive session.

The City Clerk returned to the meeting and announced a motion was made by Alderman Cody, seconded by Alderman Cox and unanimously carried to remain in executive session to discuss personnel in the Police Department.

Motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to return to regular session.

Motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to recess until 5:30 p.m. on February 23, 2015.

Meeting ended at 8:03 p.m.

City Clerk

Mayor

Date

Date

AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
RECESS MEETING
February 18, 2015 - 6:00 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. PRESENTATION

- a) Presentation to Public Works for Best Green Product of 2014 - Mr. Darryl Platt
- b) Proclamation - Woodrow Coleman Day (Exhibit 3-b)
- c) Proclamation – Read Across America Day – (Exhibit 3-c)

4. OLD BUSINESS

- a) Discussion regarding Ocean Springs School Board candidates and vote to appoint Board Member
- b) Discussion on request for consideration for the creation of a Memorial at the OS Civic Center, construction costs and maintenance on the park infrastructure funded by the Compassionate Friends, Gulf Coast Chapter (Exhibit 4-b)

5. NEW BUSINESS

6. PUBLIC COMMENT: The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.

7. CONSENT AGENDA*

** Consent Agenda – All matters listed under Item 7, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

- a) Approve request to co-sponsor the event to honor Mr. Adelchi Pilutti on Friday, March 6th at 6:00 p.m. at the Community Center to advertise the resources of the City (Exhibit 7-a)
- b) Authorize to appoint Daniel Payne to the Economic Development Council beginning immediately, term expiring on June 30, 2018 (Exhibit 7-b)
- c) Accept Economic Development Council meeting minutes of February 10, 2015 (Exhibit 7-c)

City Clerk:

- d) Approve Minutes: Regular Meeting February 3, 2015 (Exhibit 7-d)
- e) Approve payment: Docket of Claims and spread upon the Minutes (Exhibit 7-e)
- f) Accept Action Report (Exhibit 7-f)
- g) Authorize to enter into the Back Up Agreement with AGJ Systems for monthly back up and disaster recovery, funded through existing budget (Exhibit 7-g)

Police Department:

Fire Department:

- h) Accept Monthly Fire Department Report (Exhibit 6-h)
- i) Authorize removal of Firefighter Jesse Richard from probationary status and placed on full-time status, \$11.18 hourly, effective February 20, 2015 (Exhibit 7-i)

Risk Manager/HR:

- j) Accept the revised Job Description for Police Chief with a salary range of \$60,000-\$70,000 annually and authorize to advertise to fill the position of Police Chief, by posting the vacancy internally for 7 calendar days (Exhibit 7-j)

City Engineer:

Public Works:

- k) Authorize removal of Candice Hooks, Public Works Administrator, from probationary status and placed on full-time status, effective immediately (Exhibit 7-k)
- l) Authorize removal of Stephen Farnsworth, Equipment Operator, from probationary status and placed on full-time status, effective immediately (Exhibit 7-l)

- m) Authorize removal of Jenny Morato, Public Works Clerk, from probationary status and placed on full-time status, effective March 3, 2015 (Exhibit 7-m)
- n) Authorize Pay Application No. 1 in the amount of \$5,700.66 to Pensacola Concrete for the Nottingham Drainage Improvements project (Exhibit 7-n)

Community Development & Planning:

- o) Authorize Mayor to execute Consultant Contract for City Museum Marketing Services with Robert Sweeting – Gulf Seafood Tourism and Promotional Fund - City Museum (Exhibit 7-o)

Historic Preservation Commission:

- p) Accept Historic Preservation Commission's recommendation to issue a COA to construct a bedroom over the existing garage, a pool to replace the existing one damaged during Hurricane Katrina and a new pool house and arbor at 206 Shearwater Drive (Exhibit 7-p)

Building Department:

- q) Accept Building Permit Report for January, 2015 (Exhibit 7-q)

Parks & Leisure Services:

- r) Accept Minutes: Parks Advisory Board Meeting for December 10, 2014 (Exhibit 7-r)

City Attorney:

Facilities:

Peer Review Committee:

H.R. Committee:

- s) Accept Minutes: H.R. Committee Meeting for February 3, 2015 (Exhibit 7-s)

Finance Committee:

8. DEPARTMENT REPORTS

Mayor:

City Clerk:

Police Department:

Fire Department:

Risk Manager/HR:

City Engineer:

Public Works:

Community Development & Planning:

- a) Adopt an Amendment to the Code of Ordinances to repeal Chapter 2, Article IV of the Ocean Springs Municipal Code – Museum Commission (Exhibit 8-a)
- b) Adopt an Amendment to Ordinance No. 13-1976 rezoning property herein described from C-4B to C-3 (Exhibit 8-b)

Building Department:

Parks & Leisure Services:

City Attorney:

Facilities:

Peer Review Committee:

- c) Accept Minutes from Peer Review Committee Meeting for February 11, 2015 and approve the recommendations made by the committee (Exhibit 8-c)

H.R. Committee:

Finance Committee:

9. ALDERMEN'S FORUM

ADJOURN UNTIL 6:00 P.M. on March 3, 2015

ADDENDUM TO AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
RECESS MEETING
February 18, 2015 - 6:00 p.m.

1. OLD BUSINESS

- a) Discussion to approve proposal to the City from Magnolia Studio for a phone app and digital community platform linked to the City website and social media to promote our dining, entertainment, arts, lodging and tourism related businesses (Exhibit A-1a)

2. CONSENT AGENDA

Community Development & Planning:

Planning Commission:

- a) Accept Planning Commission's recommendation to approve the lot split and reconfiguration of 3507 and 3509 Government Street – Christie and Johnny Johnson (Exhibit A-2a)

3. DEPARTMENT REPORTS

Mayor:

Information Item:

- a) Breakdown of 2% Food and Beverage Tax 2014 from OS Chamber of Commerce (Exhibit A-3a)
- b) Discussion regarding Ocean Springs CDBG Application (Exhibit A-3b)