

## **RECESS MEETING OF SEPTEMBER 12, 2013**

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 5:30 p.m. on September 12, 2013. *Mayor Pro Tem* Cody presiding, Aldermen Cox, Gill, McDonnell, Denyer and Impey were present. Also present was City Clerk Shelly Ferguson. The Mayor and Alderman Dalgo were absent.

### **DEPARTMENT REPORTS**

#### **City Clerk:**

Motion was made by Alderman Cox, seconded by Alderman McDonnell and unanimously carried to adopt the FY13-14 Budget as presented (Exhibit 3a).

Motion was made by Alderman McDonnell, seconded by Alderman Impey and unanimously carried to establish a Human Resources Committee made up of two (2) Aldermen, the Human Resource Director and City Clerk to evaluate all positions, job descriptions, vacant positions, new hires, existing pay scale and personnel.

Motion was made by Alderman McDonnell, seconded by Alderman Cox and unanimously carried to appoint Alderman Chic Cody, Alderman Mike Impey, the City Clerk, and Human Resource Director to the Human Resource Committee.

Motion was made by Alderman McDonnell, seconded by Alderman Cox and unanimously carried to authorize to solicit quotes from banking institutions for the purchase of computers regarding the Windows XP conversion and Police Department equipment in an amount up to \$250,000.00.

Motion was made by Alderman McDonnell, seconded by Alderman Denyer and unanimously carried to authorize the Police Chief and City Clerk to hire a collection agency for past due police fines.

Motion was made by Alderman McDonnell, seconded by Alderman Dalgo and unanimously carried that all transfers of funds between line items within a department be reviewed by the Peer Review Committee and a recommendation made to the Board of Aldermen.

The City Clerk clarified that the Revenue and Expenditure Report will be included on the 2<sup>nd</sup> Board meeting of each month.

Motion was made by Alderman Cox, seconded by Alderman Impey and unanimously carried to accept the following recommendations made by the Finance Committee: the City Engineer company representative attend City meetings (Board meetings, Planning Commission meetings, etc.) only when needed; the City Engineer and City Attorney attend departmental meetings only when needed; accept quotes to change phone system provider; Public Works Department to do basis maintenance and repair on the Parks and Recreation Department vehicles; City Clerk staff to assist with other departments; reduce personnel through attrition and have the Police Officers participate with serving more warrants.

Motion was made by Alderman Cox, seconded by Alderman McDonnell and unanimously carried to adopt the Resolution Fixing Tax Levy for FY13-14 and authorize the Mayor to execute same (Exhibit 3b).

Motion was made by Alderman McDonnell, seconded by Alderman Impey and unanimously carried to recess until 6:00 p.m. on September 17, 2013.

Meeting ended at 6:06 p.m.

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City Clerk

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Mayor

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Date

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Date

**AGENDA**  
**MAYOR AND BOARD OF ALDERMEN**  
**CITY OF OCEAN SPRINGS**  
**RECESS MEETING**  
**September 12, 2013 - 5:30 p.m.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DEPARTMENT REPORTS**

**City Clerk:**

- a) Adoption of FY13-14 Budget (Exhibit 3-a)
- b) Resolution Fixing Tax Levy for FY13-14 (Exhibit 3-b)