

RECESS MEETING OF FEBRUARY 19, 2013

Be it remembered that the Mayor and Board of Aldermen of the City of Ocean Springs met in a Recess Meeting at City Hall in the City of Ocean Springs at 6:00 p.m. on February 19, 2013. Mayor Moran presiding, Aldermen Cox, Gill, Cody, Denyer, Dalgo and Hagan were present. Also present was City Clerk Shelly Ferguson and City Attorney John Edwards. Alderman McDonnell was absent.

The Mayor called the meeting to order.

Alderman Cody gave the invocation and the Mayor led the Pledge of Allegiance.

PROCLAMATION

The Mayor read a proclamation declaring February 19, 2013 as Lady Greyhound Soccer Day.

PUBLIC COMMENTS

Ms. Sue White addressed the Mayor and Board about an upcoming event, Annual Ride 2 Recovery Cycling event. She asked the City with help in promoting and supporting the 200 disabled veterans as they ride from New Orleans to Tallahassee on March 2-9th. She also invited the Mayor and Board of Aldermen to a dinner on Sunday, March 3rd at 6:00 p.m. at the Marriot in Gulfport honoring the cyclists. The cyclists will be riding through the City between 11 a.m.-12 noon on March 4th.

CONSENT AGENDA

Motion was made by Alderman Hagan, seconded by Alderman Dalgo and unanimously carried to approve the Consent Agenda.

DEPARTMENT REPORTS

City Clerk:

The City Clerk gave the budget report for January (Exhibit 7-a).

Motion was made by Alderman Dalgo, seconded by Alderman Denyer and unanimously carried to move approximately \$50,000.00 from the general fund and return to ending balance, the salary of the grapple truck driver to be paid from the garbage fund and amend budget accordingly.

Public Works:

Motion was made by Alderman Dalgo, seconded by Alderman Denyer and unanimously carried to authorize the City Attorney to work with the County Attorney to draft the necessary paperwork to allow the County to maintain the navigational lights on the Shearwater bridge (Exhibit 7-b).

Planning Department:

The Planning Administrator gave an update on the variance request related to the lot size and lot width at construction line for Seaside, Phase II. She stated Mr. Chris Eaton revised his variance request. The Zoning and Adjustment Board approved a 13.7% variance for lot size on lots 8, 9, 10 and 11 and variances ranging from 16% to 20% for lot width on parcels 8, 9, 10, 11 and 14. The revised sketch plat will be presented to the Planning Commission February 18th and a report will be provided to the Board of Aldermen at the March 5th Board meeting.

City Attorney:

Motion was made by Alderman Dalgo and seconded by Alderman Cody to adopt **Ordinance No. 2013-01 AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF OCEAN SPRINGS, REQUIRING STOP SIGN AT FOREST HILL DRIVE** (Exhibit 7-d). The motion carried with a roll call vote as follows:

Alderman Cox	<u>Voting Aye</u>
Alderman Gill	<u>Voting Aye</u>
Alderman McDonnell	<u>Absent</u>
Alderman Cody	<u>Voting Aye</u>
Alderman Denyer	<u>Voting Aye</u>
Alderman Dalgo	<u>Voting Aye</u>
Alderman Hagan	<u>Voting Aye</u>

Motion was made by Alderman Cody and seconded by Alderman Hagan to adopt **Ordinance No. 2013-02 AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF OCEAN SPRINGS, REQUIRING STOP SIGNS AT THE INTERSECTION OF PINE DRIVE AND STUART STREET** (Exhibit 7-e). The motion carried with a roll call vote as follows:

Alderman Cox	<u>Voting Aye</u>
Alderman Gill	<u>Voting Aye</u>
Alderman McDonnell	<u>Absent</u>
Alderman Cody	<u>Voting Aye</u>
Alderman Denyer	<u>Voting Aye</u>
Alderman Dalgo	<u>Voting Aye</u>
Alderman Hagan	<u>Voting Aye</u>

Peer Review Committee:

Alderman Denyer reported the committee directed All South Engineering to review their plans for the Government Street Improvement Project. The committee will review the information and make a recommendation to the Board. The committee also approved travel and training for the Police Department and Public Works Department and authorized the Police Chief to purchase surveillance equipment in the amount of \$5,000 from the asset seizure funds. The committee discussed the Highway 57 marquee sign. The cost estimate for the sign was \$175,000.00 and the committee recommends the Parks Director and City Engineer determine a sign that is within the budget.

ALDERMEN'S FORUM

Motion was made by Alderman Cody, seconded by Alderman Denyer and unanimously carried to adopt the Resolution of the City of Ocean Springs, Mississippi, to donate a salvaged cottage to Mercy Housing and Human Development, a Mississippi Non-Profit Community Service Corporation. The Mayor explained Mercy Housing has a one-bedroom cottage they will donate to the City (Exhibit 8-a).

Alderman Cody asked to discuss the issue of a high water bill at 1320 Harbor Drive (bait shop). Motion was made by Alderman Cody to have the meters calibrated to determine if they are malfunctioning. After further discussion, Alderman Cody withdrew his motion.

Motion was made by Alderman Cody, seconded by Alderman Gill and unanimously carried to adjust the water bill at 1320 Harbor Drive to a three (3) month average and determine it was unreasonably increased due to unforeseen circumstances and he received no benefit of the water.

Alderman Gill asked the Parks and Leisure Department to obtain a cost estimate for a fence at Fort Bayou.

Motion was made by Alderman Dalgo, seconded by Alderman Denyer and unanimously carried to authorize payment of invoice from Gulf Regional Planning Commission in the amount of \$7,961.00 for the FY13 Annual Appropriation of Funding for the Metropolitan Planning Organization of the Mississippi Gulf Coast and the budget accordingly.

The Mayor asked for an update on the parking at the Dewey Avenue Substation. The Building Official stated they are waiting on the County to run the milling machine. The Parks Director advised the dance studio is moved into their new room and the parents and children are extremely thrilled. The City Clerk advised her staff will begin moving in on March 16th.

Alderman Cox asked the Public Works Department to check the area between the road and the seawall on East Beach. It is very dangerous because it will catch your tire and pull your car into seawall.

Alderman Cox asked the Public Works Department to check the ditch between Bills Avenue and Clark Avenue.

Alderman Cox asked the Board for their consideration to purchase "L" shaped frames for each batting cage from the Alderman's capital improvement accounts. Quotes are being obtained at this time.

Motion was made by Alderman Cox, seconded by Alderman Hagan and unanimously carried to authorize an allocation of \$10,000.00 to the City museum operating budget.

Motion was made by Alderman Dalgo, seconded by Alderman Cody and unanimously carried to add two (2) additional handicap parking spaces for a total four (4) in front of the library.

Motion was made by Alderman Dalgo and seconded by Alderman Gill to allow the library employees to park in the former courtroom parking area and authorize the Public Works Department to post "Library Staff Parking Only" signs. Motion carried with Alderman Cox, Gill, Cody, Dalgo and Hagan voting aye and Alderman Denyer voting nay. Alderman McDonnell was absent.

Alderman Hagan asked to complete the Unified Development Code.

Motion was made by Alderman Gill, seconded by Alderman Hagan and unanimously carried to authorize up to \$100.00 from Ward 1 Capital Improvement Account and \$300.00 from the Mayor's Capital Improvement Account as a matching donation to the event to be held at Fort Maurepas Park on March 2, 2013 for the MS Citizens for Austin's Law.

Motion was made by Alderman McDonnell, seconded by Alderman Cody and unanimously carried to adjourn until 6:00 p.m. on March 5, 2013.

Meeting ended at 7:50 p.m.

City Clerk

Mayor

Date

Date

**AGENDA
MAYOR AND BOARD OF ALDERMEN
CITY OF OCEAN SPRINGS
RECESS MEETING
February 19, 2013 - 6:00 p.m.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. NEW BUSINESS**
- 4. OLD BUSINESS**

- 5. PUBLIC COMMENT:** The public is invited to address the Board for up to 3 minutes. The Board will take all comments under advisement for potential action at a later date if warranted.

6. CONSENT AGENDA*

** Consent Agenda – All matters listed under Item 6, Consent Agenda, are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

Mayor:

City Clerk:

- a) Approve Minutes: Special Call Meeting February 4, 2013 (Exhibit 6-a)
- b) Approve Minutes: Special Call Meeting February 5, 2013 (Exhibit 6-b)
- c) Approve Minutes: Regular Meeting February 5, 2013 (Exhibit 6-c)
- d) Approve Peer Review Committee Minutes of February 4, 2013 (Exhibit 6-d)
- e) Approve Peer Review Committee Minutes of February 11, 2013 (Exhibit 6-e)
- f) Approve payment: Docket of Claims and spread upon the Minutes (Exhibit 6-f)
- g) Accept Action Report (Exhibit 6-g)
- h) Authorize employment of Jennifer Simmons, General Administrative Clerk, effective February 20, 2013, \$12.00 hourly, six-month probationary period and pending successful completion of all pre-employment requirements (Exhibit 6-h)
- i) Approve budget amendment to pay the recording fees for the deeds of the plots sold at Evergreen Cemetery (Exhibit 6-i)
- j) Accept donation from Larry Cospo of seven (7) large commercial shelving units for the storage facility located at Dewey Avenue Substation, valued at \$5,000 (Exhibit 6-j)
- k) Authorize to allocate 5% (\$20,000) of the revenue of sales of plots at Evergreen Cemetery to a maintenance line item and authorize to obtain quotes for securing the stones that have been identified as safety hazards (Exhibit 6-k)
- l) Authorize to obtain bids for the publication of legal notices as required by MS Code 21-39-3 (Exhibit 6-l)
- m) Approve Interlocal Governmental Agreement between Jackson County, Mississippi, and the City of Ocean Springs, Mississippi, for the Use of County-Owned Voting Machines in Municipal Elections (Exhibit 6-m)

Police Dept.:

- n) Authorize re-employment of Torrey Hargrow as a Patrol Officer, effective February 20, 2013, rate of pay \$15.38 hourly, one-year probationary period and pending successful completion of all pre-employment requirements, Civil Service Commission concurs with the reinstatement (Exhibit 6-n)
- o) Approve Special Event Permit/Informational Purposes for an open water swim event in the Gulf of Mexico on Saturday, May 4, 2013 from 7 a.m.-12 noon (Exhibit 6-o)
- p) Authorize removal of Court Clerk, Jennie Heines, from probationary status and placement on full-time status, effective February 16, 2013 (Exhibit 6-p)
- q) Authorize removal of Deputy Court Clerk, Deanna McLallen, from probationary status and placement on full-time status, effective February 16, 2013 (Exhibit 6-q)

- r) Authorize termination of Terrence Chandler, Part-time Court Cashier, effective February 16, 2013, and authorize the court to begin the process of filling the part-time position (Exhibit 6-r)

Fire Dept.:

- s) Accept Monthly Fire Department Report (Exhibit 6-s)
- t) Authorize Firefighter William Sudduth to attend Confined Space Rescue class at the MS State Fire Academy the week of February 25 - 28, 2013 (Exhibit 6-t)
- u) Authorize Firefighter Jason McEldowney to attend Driver/Operator NFPA 1002: Pumper Apparatus class at the MS State Fire Academy the weeks of February 25 thru March 7, 2013 (Exhibit 6-u)
- v) Accept the award for the FEMA Assistance to Firefighters Grant Program in the amount of \$60,416.00 for the purchase and installation of exhaust filtration units on all fire trucks; Fire Chief concurs required match of \$3,179.00 committed from current budget and to further authorize the Mayor to execute the agreement (Exhibit 6-v)

Risk Manager/HR:

City Engineer:

Public Works:

Community Development & Planning:

- w) Authorize to submit the application for the MDOT Youth Corps Program and execute the appropriate documents when the funds are awarded (Exhibit 6-w)
- x) Authorize to advertise the Front Beach drainage project according to the CIAP grant agreement and State Procurement Guidelines (Exhibit 6-x)

Historic Preservation Commission:

- y) Accept Historic Preservation Commissions recommendation to approve COA to construct a wooden fence at 1202 Iberville Drive (Exhibit 6-y)

Building Department:

Parks & Leisure Services:

- z) Approve the Facility Use Agreement for the Ocean Springs Baseball League beginning February 1st through November 30, 2013; games to be held at the Ocean Springs Sports Complex and practices will be held at Stephen Parker, Alice Street, Clay Boyd and Sports Complex (Exhibit 6-z)

City Attorney:

Facilities:

7. DEPARTMENT REPORTS

Mayor:

City Clerk:

- a) Budget Report for January (Exhibit 7-a)

Police Dept.:

Fire Dept.:

Risk Manager/HR:

City Engineer:

Public Works:

- b) Discussion on Harbor Navigational Lights (Exhibit 7-b)

Community Development & Planning:

- c) Zoning and Adjustment Board Report – Seaside Phase II, East Beach Partners, LLC – Variance Request Related to Lot Size and Lot Width at Construction Line (Exhibit 7-c)

Building Department:

Parks & Leisure Services:

City Attorney:

- d) An Amendment to the Code of Ordinances, City of Ocean Springs, Requiring Stop Sign at Forest Hill Drive (Exhibit 7-d)
- e) An Amendment to the Code of Ordinances, City of Ocean Springs, Requiring Stop Signs at the Intersection of Pine Drive and Stuart Street (Exhibit 7-e)

Facilities:

Peer Review Committee:

- f) Committee Recommendations (Exhibit 7-f)

8. ALDERMEN'S FORUM

9. EXECUTIVE SESSION

ADJOURN UNTIL 6:00 P.M. on March 5, 2013