



Bobby Cox	Mayor	Kevin Wade	Alderman Ward 3
Matthew Hinton	Alderman at Large	Shannon Pfeiffer	Alderman Ward 4
Steve Tillis	Alderman Ward 1	Rob Blackman	Alderman Ward 5
Karen Stennis	Alderman Ward 2	Julie Messenger	Alderman Ward 6

Short-Term Rentals (STR's) FAQ's

1. There are two different types of permits for short-term rental, **Residential Short-Term Rental** permit and **Commercial Short-Term Rental** permit.
2. There is a City map that you can look up what short term rental zone you are located in
<https://atlas.geoportalmaps.com/os>
3. There are three zones for Short-Term Rentals, City-Wide, Density zone, and Downtown Overlay District.
4. There is a cap on residential short-term rental permits of **115** (City-Wide & Density Zone). There is no cap on commercial short-term rentals or Residential Downtown Overlay District.
5. The permits are renewed annually. **PLEASE NOTE: Your permit must be in the process of renewal BEFORE its expiration date.**
6. You can be placed on a waiting list, but Staff cannot predict when a spot will come up.
7. The permit **MUST** be displayed in the unit to be compliant with the current Ordinance.
8. If this is a new permit: The permit must be taken to City Hall to request a privilege license. The privilege license should be displayed on site. The Tax Department can be contacted at 228-875-4236.
9. All inspections are scheduled for M-Th Only. Please do not call for an inspection if you are not ready for an inspection. If you fail, your inspection you will be charged a re-inspection fee of \$25 for each occurrence. After 3 failed inspections, we will require you to start the process over as a NEW Short-Term Rental applicant.
10. Please submit your application and fee of \$501.00 per permit, with the required attachments to the Planning Department.
****All fees are Non-Refundable****
11. New Residential short-term rental permit applications require a public hearing at Planning Commission and Board of Aldermen. Renewals do not require a public hearing.
12. Your property will be posted with a sign from the Planning Commission and notices will be sent out to the adjacent neighbors. **DO NOT** remove the sign, or you will be charged \$25 for a replacement. You will be billed for public mailers and the invoice **MUST** be paid prior your Planning Commission Meeting.
13. A representative will need to be present at the Planning Commission and Board of Aldermen meetings to answer any questions. A Permit will not be issued until approval is received by the Board of Aldermen.
14. Permits are not mailed, Once issued, it **MUST** be picked up within **10** business days from the Planning Dept